Camp Procedures for Summer Camp 2020 for Covid-19

Proposed procedure for staff upon camp arrival each day:

- **AM Arrival** – Staff member will be asked by the Camp Director to confirm that they do not have fever, shortness of breath or cough.
- **The Camp Director** will make a visual inspection of the staff member for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness.
- The Camp Director will take staff member’s temperature with non-contact thermometers, clean them with an alcohol wipe (or isopropyl alcohol on a cotton swab) between each client. You can reuse the same wipe as long as it remains wet.
- The Camp Director will make sure each staff member is wearing face mask they received.
- Each staff member will be required to wash hands with soap or if no sink available apply hand sanitizer. The Camp Director will ensure compliance.
- Each staff member will report to their area and, with gloves, wipe down all tables, chairs, counters and door knobs where applicable.

**Camper Sign-In each morning:**

**Temperature Checked:** A station at the entrance of the facility will be set each morning where the temperatures will be taken before children/parents will be permitted to proceed to the sign in area with their parent. Temperatures will be taken with non-contact thermometers, which will be cleaned with an alcohol wipe (or isopropyl alcohol on a cotton swab) between each child.

- If a child has a temperature or any signs of a runny nose, coughing or chills they will not be admitted to camp. In order to return they will need doctor’s written note to obtain clearance to return to camp.
- Parents and children will be separated 6 feet apart in the line waiting to be evaluated each day.
• After being cleared, children will be walked to their designated area to be signed in by the parent/guardian outside the door of the classroom away from other campers.

Camp sign out each afternoon:

• One group at a time will be brought down to a designated area to be dismissed with a sign-out table allowing for 6 feet distancing for parents.
• Signs will be posted designating what groups will be signing out in order.
• Campers reporting to PM care will be brought there before groups report to the sign out location.

Staff responsibilities on a daily basis:

Hallways: Staff members will ensure that groups do not overlap in hallways

Restrooms:

Groups will be located is the facilities to allow for singular group restroom use, i.e. classrooms with bathrooms to the extent feasible. If more than one group must share a bathroom, the staff member for each group will ensure that there is only 3 people in the bathroom at one time and will wipe down all of the high touch areas in between uses.

Healthy Hand Hygiene Behavior

• All children, staff, and volunteers should engage in hand hygiene at the following times:
  o Arrival to the facility and after breaks
  o Before and after eating or handling food, or feeding children
  o Before and after administering medication or medical ointment
  o After using the toilet or helping a child use the bathroom
  o After coming in contact with bodily fluid
  o After playing outdoors or in sand
  o After handling garbage
• **Wash hands with soap and water for at least 20 seconds.** If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available.
• Supervise children when they use hand sanitizer to prevent ingestion.
• Assist children with handwashing.
  o After assisting children with handwashing, staff should also wash their hands.
• Place **posters** describing handwashing steps near sinks. Developmentally appropriate posters in multiple languages are available from CDC.
• Remind them to cough or sneeze into a tissue or their elbow, then throw the tissue into the trash.
• One group at a time in the gym, art room, on the playground or any camp designated camp area.
• Stagger group transition times from one activity to another
• **Art – each group will have its own set of materials which will be wiped down and stored away after each use. There will be no comingling of art supplies among groups.**
  • After each activity staff must clean down the equipment with gloves and disinfected approved wipes.
• Lunch will be eaten in each groups classroom or outside on nice days.
• **Chartwells will be providing bagged lunches this summer.**
  • There will be no swimming this summer. Water games will be done by group at their site throughout the summer.
• Wipe down lunch tables after each wave of groups.
• Eliminating all camp field trips.
• Staff report any child feeling sick to Director ASAP
• Any camper not feeling well needs to be sent home and will be taken to the camp office and given a mask to wear waiting to be picked up by their parent.

**Camp Layout; Group Sizes and Activities**

• Campers will be assigned to groups no greater than 10 campers, 1 staff member. Each group will be assigned one room.
• No group can be larger than 11 members in any room, regardless of the size of the room. This includes the gym, cafeteria and auditorium.
• **Campers stay in groups for all activities.**
• Within groups, staff will encourage social distance as practicable but routine camp activities that may not allow said distance may occur.
• No outside visitors accept approved by Recreation staff such as camp shows.
• No Camp picnic with parents to end the summer
• No more than 3 students in bathrooms at once
• No camp to camp group visits
• Signs posted all through camp on washing hands
• Campers will not leave their site the summer.

**Diagnosis of Covid-19:**

In the event a camper or staff member is diagnosed with Covid-19, all campers/staff assigned to the group will be required to self-quarantine for (7 or 14?) days. If all protocols stated herein are followed, confirmed by Camp Director, the remaining groups will be permitted to continue normal camp activities.

**Note:** All Staff and Parents will be required to sign a State Informed Consent Form prior to the start of camp to attend. The Form will be posted on the Recreation Website under camp forms and must be handed in on the first day of camp to the director.

This can all change depending on the States Requirements for camps before June 29th, 2020.